



# INTEGRATED CLAIMS MANAGEMENT SYSTEM (ICMS)

## How Do I File My Attorney Fee Contract?



State Board of Workers' Compensation  
270 Peachtree Street, N.W.  
Atlanta, GA 30303-1299  
<http://sbwc.georgia.gov>

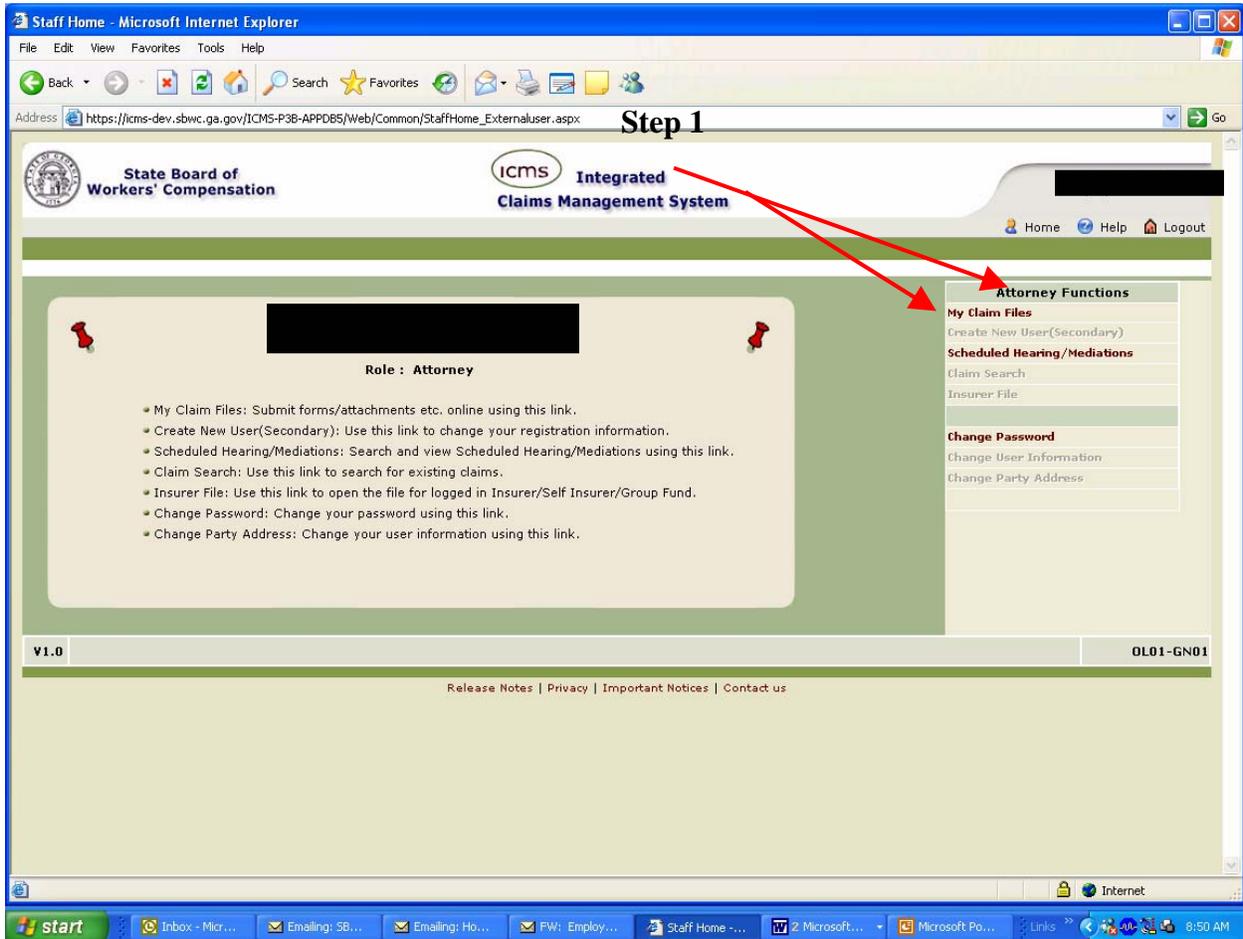
404-656-3818

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# Filing a Fee Contract

Below are instructions on how to file a fee contract on the WCONLINE:

1. Once you are on the home page click **My Claim Files** under **Attorney Functions**



2. Then click **Attorney Documents**
3. Then select **Attachments** tab
4. **\*Form Title** will be shown on the screen and click down arrow on the drop down box
5. Select **Attorney Fee Contract**  
Click **Browse** button.
6. Search and select document from you file
7. **Attach and Submit**

You are now listed as a party to the claim, in addition to the having capability to view the claim and file documents.

